

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
OCTOBER 15, 2018

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Tom Bolen, Mark Salemi, Maryann Perro, Jairo Rodriguez, Laura Vargas, Lisa Marshall
Members Absent – Maria Flynn, Dina Bargiel(arrived at 7:05pm) Jo-Anne Mitchell(arrived at 7:12pm)
Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

Erin Ryan, of Girl Scout Troop 96362 presented the Board with a “Buddy Bench” she made to place at BG, to help prevent bullying in the school.

219-15A-ACCEPTANCE OF DONATION – “BUDDY BENCH”

Motion by SALEMI Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to acceptance the donation of a “Buddy Bench” from Girl Scout Troop 96362.

Roll Call: 6 YES

PRESENTATIONS:

Dr. Pillari reported on the Uniform Survey results.

Based on survey results, it was decided to proceed with the process to implement school uniforms for September 2019.

Building Principals reported on the Testing Data.

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

219-77 - APPROVAL OF MINUTES

Motion by MITCHELL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the September 10, 2018 workshop meeting and the September 17, 2018 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the September 10, 2018 workshop meeting and the September 17, 2018 regular meeting.

Roll Call: 8 YES

SUPERINTENDENT'S REPORT

Our teachers at BG School are working regularly with ELA and Math Supervisors to improve instructional practice. ELA teachers are infusing word study programs to help fill gaps. Math teachers will begin utilizing the math workshop model to increase time for remediation and strategy groups. Teachers continue to focus on their data in an effort to best meet the needs of their students and have set rigorous goals for their Student Growth Objectives. BG students participated in the Week of Respect Activities, as well as their first Mix It Up Lunch. All activities are focused on treating one another with kindness and being inclusive. Activities are also in place for School Violence Awareness Week and Red Ribbon Week. Teachers at BG School continue to utilize technology daily and are working diligently to implement Microsoft Teams. Mrs. Tomback and Mrs. Farraye are working closely with families of those students with attendance concerns. This is a key component of the targeted school plan. Mrs. Zeoli is working closely with third and fourth grade teachers as they transition toward the implementation of the Sonday System, a multi-sensory reading program which teaches students to decode, blend, and segment words to assist with basic reading skills, in the classrooms. A comprehensive risk assessment process has been developed and is being implemented districtwide. Our ELA and Math supervisors continue to meet with general and Special Education teachers individually and at PLCs to discuss data, SGO baseline assessments that are aligned to our data analysis, and learn about, plan and address teacher observations and concerns. Ms. Castrovinci continues to work with the teachers on Inter-reliability rubric scoring of writing tasks with K, 1, 2, and Grade 5. We look forward to spending more time on this initiative in the Spring. Ms. Castrovinci has been working with the BG Teachers on addressing word study at BG School. The Scope and Sequence for Grammar has been refined to ensure a spiral approach for Grades 3 and 4. Ms. Castrovinci has been working with the K teachers to develop Kindergarten Tiered Word Lists. These are based on the works of Heibert, Dolch, Fry, and Foundations. Ms. Zeoli, Mrs. Castrovinci and Mrs. Triglia are researching new resources for Special Education to address reading disabilities. Mrs. Irizarry, Mrs. Triglia and Mrs. Castrovinci continue to work with Dr. Hammond from the state to begin implementing the RTI Grant with pilot classrooms. This work will begin towards the end of October. The rubrics for the K-4 Standards Based Report Card Indicators are being refined. The final document will be shared with teachers and parents in mid-November. K-8 ELA District Guidelines document is being developed. We are looking to complete this by the end of December. Mrs. Indri is conducting lessons in the classrooms to reinforce the message of National Bully Prevention Month. Daily activities were in place for the Week of Respect. WPPD will be visiting CO on Tuesday for a safety presentation and daily activities are in place for Red Ribbon Week. CO Staff was provided a refresher training on submitting initial referrals to I&RS as well as provided an intervention tracking log created by the Director of Special Education. The tracking log is being used as a shared document to identify and track interventions for I&RS students. Staff was provided Office365 training on TEAMS. TEAMS is being used to share and document PLC notes. It is also a collaborative space for grade level teams to share instructional strategies, lessons and ask questions. Mrs. Tomback and Mrs. Irizarry are working with a principal coach from the NJDOE Principal Learning Network to discuss plan for effectively using technology to enhance student learning and collaboration among staff, as well as effective leadership practices. Mrs. Irizarry, Ms. Indri, parents, teachers, outside service providers and DCP&P, to discuss academic and behavior concerns of students and develop plans to ensure both academic and social emotional growth. CO has created a PBS(Positive Behavior Supports) plan with School Safety/School Climate Team to target challenging behaviors and promote a healthy school environment for learning. Students will be using a chipmunk cash system as well as the chipmunk chips. SGOs are in the final stages of development. We are proud of the rigorous SGOs which are being developed with a focus on an increased level of rigor and focus on the areas of need as identified on our PARCC results. Our Language Arts Supervisor is also working on developing a more comprehensive Grammar Scope and Sequence which reflects New Jersey Student Learning Standards for Language Arts and district needs. Our partnership with United Way has officially begun. A team of staff and student committees are being formed and a climate survey will be disseminated to all constituents shortly. Mrs. Barreto has attended a workshop of Restorative Practice: Alternatives to Suspensions workshop to learn and begin to implement strategies to support students' social and emotional learning.

Our Math Supervisor has been working with grade 4 teachers to plan forward within the math curriculum to ensure major clusters are fully taught before state assessments. More comprehensive grade level standards-based indicator rubrics for report cards in grades K-4 have been developed. On October 25-26, teachers from each building will be attending the American Mathematics Teacher of New Jersey Conference to learn new instructional strategies, teaching methodologies, and collaborate with other educators from around the State of New Jersey to bring best practice back to their school and turnkey the information. We are beginning to plan our Nov. 5th local and Nov. 7th Regional PD Days. The Nov. 7th Day is focused on social-emotional well-being of students.

BOARD ATTORNEY’S REPORT

Mr. Merlino said an executive session will be needed for personnel matters.

BUSINESS ADMINISTRATOR’S REPORT

Mr. DiFluri reported that we have completed our end for CRG Digital Maps. Chief Tiernan said the PD should be completed with theirs by the end of the month. A meeting was held with George Galbraith, Mr. DiFluri Mr. Burrows and our engineer regarding the CO stream/storm pipe. The borough does not have any information about the storm pipe. Advance Cleaning will come in to scope the pipe to determine size, condition and alignment of pipe. Engineer will have to do survey work of pipe and stream to come up with a design of trash screen that can be safely maintained and cleaned. The windows in BG’s gym are leaking and will need to be replaced. Architect is preparing spec’s to obtain quotes. Mr. DiFluri also updated the Board on a timeline for the CO renovation project.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by MITCHELL Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 219-78 through 219-89.

Roll Call: 8 YES

Mr. Bolen recused himself on 219-86

219-78 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the September 2018 Register Report.

219-79 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of August 2018 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of August 31, 2018 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

219-80 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$365,717.60, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#64	\$319,156.81
L27	\$ 46,560.79

219-81 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of August 2018.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-261-420-00	Clean Repair & Maint Svc	\$194,251.00	(\$200.00)	\$194,051.00
11-000-266-420-00	Security Repair Maint	\$ 63,301.00	\$200.00	\$ 63,501.00
11-190-100-610-10-00-060	General Supplies	\$ 59,500.00	(\$1800.00)	\$ 57,700.00
11-190-100-610-30-00-070	General Supplies	\$ 74,500.00	(\$3200.00)	\$ 71,300.00
11-213-100-610-10-00-060	General Supplies RR	\$ 1,000.00	\$1800.00	\$ 2,800.00
11-213-100-610-30-00-070	General Supplies RR	\$ 1,000.00	\$3200.00	\$ 4,200.00

219-82 - HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2019-01, for the reasons set forth in the Superintendent's decision to the student's parents.

219-83 - APPROVAL OF MATERNITY LEAVE – L. BOUROULT

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, to approve maternity leave for Lindsay Bouroult, under the Federal Family Leave Act, from on or about March 4, 2019-April 19, 2019, utilizing accumulated sick days, then under the NJ Family Leave Act from April 20, 2019-June 30, 2019. Expected return to work, September 2019.

219-84-ACCEPTANCE OF RESIGNATION – J. NOVOA

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Jacqueline Novoa, part time aide at Charles Olbon, effective September 29, 2018.

219-85 - ACCEPTANCE OF RESIGNATION – S. LEPORE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the resignation of Sheila Lepore, full time district aide, for retirement purposes, Effective December 31, 2018.

219-86 - ACCEPTANCE OF RESIGNATION – D. GALIETTI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the resignation of Danielle Galietti, full time art teacher at Memorial school, Effective December 7, 2018.

219-87 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for October of the 2018-2019 school year, per the Northern Regional Educational Services Commission.

219-88 - 2018-2019 COMPREHENSIVE MAINTENANCE PLAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve the 2018-2019 Comprehensive Maintenance Plan, as attached.

219-89 – APPROVAL OF CLASSROOM OBSERVATIONS – A. DOKUZLAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve Arzum Dokuzlar to conduct classroom observations at CO School, as part of course requirements for Brooklyn College.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

219-90 -APPROVAL CHANGE IN ASSIGNMENT – J. PATEL

Motion by MITCHELL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve change in assignment for Jeannie Patel, from PT Lunch Aide at BG to PT Classroom Aide at CO. \$20/hr., not to exceed 27.5 hrs. per week, no benefits. Effective 10/17/18.

Roll Call: 8 YES

219-91 - APPOINTMENT OF HIRE – PT LUNCH AIDE – M. FERATI

Motion by SALEMI Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the hire of Mimoz Ferati, as a lunch aide at BG, \$16.07/hr., 1¾ hrs. per day.

Roll Call: 8 YES

Education:

219-92-APPROVAL OF SHARED SERVICES AGREEMENT–PASSAIC VALLEY BOE-WITHDRAWN

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Shared Services Agreement with the Passaic Valley Board of Education, to share the services of PV Board’s math teacher(s), for designated periods during the school day, at a cost not to exceed \$1.00, for the 2018-2019 school year.

Roll Call:

219-93 - APPROVAL OF HOME INSTRUCTION

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve home instruction for student #32301, not to exceed ten hours per week, beginning Monday, Oct. 1, 2018 until further notice. Instruction to be provided as follows, at the contractual rate of \$40/hr:

Ms. Rice- Reading and Writing instruction 4 hours per week

Ms. Wittig - Math instruction 2 hours per week

Ms. L. McClusky - Social Studies instruction 2 hours per week

Ms. Scillieri - Science instruction 2 hours per week

Roll Call: 8 YES

219-94 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGIEL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2018-2019 school year:

Roll Call: 8 YES

Name	Activity	Date	Fee	Travel
Nicole Espinosa	American Speech & Hearing Assoc. Convention	11/15-11/17 2018	\$455	\$142.60
William Krakower	ISTE Certification	10/29 & 10/30 2018	\$795	\$8.06

Roll Call: 8 YES

Finance:

219-95 - 2017-2018 NON PUBLIC TRANSPORTATION AID

Motion by RODRIGUEZ Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to appropriate 2017-2018 Non Public Transportation Aid in the amount of \$28,710 to account #11-000-262-300-00.

Roll Call: 8 YES

219-96 - NRESC –TRANSPORTATION CONTRACT

Motion by RODRIGUEZ , Seconded by VARGAS .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2018-2019 school year bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
111B	Brownstone School	Jersey Kids Trans	1	19,117.80+764.71	9/6/18-6/2019
1252F	Beatrice Gilmore	Joshua Tours	8	39,274.20+1,570.97	9/5/18-6/2019
1253F	Memorial School	Joshua Tours	6	35,985.60+1,439.42	9/5/18-6/2019
1254F	Charles Olbon School	Station Wagon	13	50,243.40+2,009.74	9/5/18-6/2019
B135	ECLC-Hohokus	Jersey Kids Trans	1	22,500.00+900.00	9/6/18-6/2019
F127	Charles Olbon School	Joshua Tours	9	33,660.00+1,346.40	9/5/18-6/2019
F252	Chancellor Academy	Sami Peadia, Inc.	1	17,010.00+680.40	9/4/18-6/2019
BEMS18	BG/Memorial	Omar Transportation	3	15,400+616.00	9/5/18-12/21/18
COS18	Charles Olbon	Omar Transportation	1	12,110.00+484.40	9/5/18-12/21/18

Roll Call: 8 YES

219-98 - ACCEPTANCE OF OUT OF DISTRICT TUITION STUDENT-HALEDON BOE

Motion by RODRIGUEZ Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept student from Haledon Board of Education for the 2018-2019 school year, into the Autistic program at Memorial, at annual tuition rate of \$34,698(prorated from 10/17/18) and other direct educational costs. Transportation to be provided by Haledon BOE.

Roll Call: 8 YES

Buildings & Grounds:

219-99 - APPROVAL USE OF FACILITIES – MEMORIAL SCHOOL GYM

Motion by BOLEN Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval for the NJ Huskies Traveling Girls Basketball Team use of Memorial gym, (previously approved for CO) on Tuesdays, from 9/25-11/20, 2018 6pm-8pm, subject to availability.

Roll Call: 8 YES

Policy:

219-100 -APPROVAL OF NEW POLICY -2nd READING & ADOPTION

Motion by VARGAS Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the second reading and adoption of the following new policy:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
8561	Procurement Procedures for School Nutrition Programs	Mandated
4212.5	Accessing Penalties For Violations of Scan-In and Scan-Out Procedures and Tardiness During the Work Day	Committee Recommended

Roll Call: 8 YES

OLD BUSINESS

219-16A – RESCIND RESOLUTION 219-13A

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind resolution 219-13A, granting permission to NJ Huskies Traveling Girls Basketball team, use of CO gym.

Roll Call: 8 YES

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent’s office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Angela Schaefer – 49 Vetrone Dr.

Mrs. Schaefer stated that she and other parents did not realize that the uniform survey given out at back to school night was for a stricter uniform policy. They were under the impression that is was about the current dress code that we already have. She would like another survey sent that clarifies exactly what it is for.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 9:25 p.m. by MITCHELL, seconded by SALEMI

Voice Vote: 8 YES

Motion to return to Regular Session at 9:45 p.m. by BOLEN, seconded by PERRO

Voice Vote: 8 YES

219-17A- RESCIND RESOLUTION 219-66 - APPOINTMENT OF HIRE - S. GRUMET

Motion by PERRO Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind resolution #219-66, appointment of hire, Sarah Grumet, as Supervisor of Mathematics, previously approved on September 17, 2018.

Roll Call: 7 YES, 1 ABSTENTION-MITCHELL

219-14A - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGIEL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2018-2019 school year:

Name	Activity	Date	Fee	Travel
Carmela Triglia	AMTNJ Annual Conference	10/25–10/26 2018	\$295/ea	\$66.96/ea.
Michael Rizzo, Donna McCluskey Allison Colucci, Stacey Facciollio Dana Davidson Samantha Krasnomowitz	AMTNJ Annual Conference	10/26/18	\$205/ea.	\$33.48/ea.

219-97 - 2018-2019 ESEA CONSOLIDATED GRANT-WITHDRAWN

Motion was made to withdraw 219-97

Motion by PERRO Seconded by RODRIGUEZ

Roll Call: 8 YES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize amendment to Title I SIA in the amount of \$31,635.00.

Title I SIA

SCHOOL	EMPLOYEE	TOTAL SALARY	AMOUNT CHARGED TO TITLE I SIA	FICA/PENSION BENEFITS	% OF SALARY CHARGED TO TITLE I SIA
Districtwide	Sarah Grumet	\$ 85,000	\$ 24,147	\$7,488	29%

Roll Call:

ADJOURNMENT

Motion to adjourn at 10:15 p.m. by MITCHELL, Seconded by VARGAS

Voice Vote:

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- Mr. Merlino discussed employee #4517, who was RICED. See Resolution #219-17A